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| **New/Update\*** |
| **Approve\*\*/Deny** |
| **\*Reason for Update**  Choose an item. |
| **GTC Support Request Form** | | | |
| **FIX Working Groups may require BA support from the FIX Technical team. Once the business requirements have been outlined by a working group the technical team may be required to help drive necessary changes to the protocol.**  **This support may include:**   * **Mapping** * **Identifying gaps** * **Drafting of Gap Analysis Documents/Generation of Extension Pack** * **Drafting of Recommended Practice Documents**   **Working Group leaders are required to submit this form to the GTC, in order to obtain BA support estimates and receive assignment of technical lead.**  **This document will then be shared with the regional co-chairs or the GSC (global initiatives) to:  a) Approve  b) Deny  c) Put forward to the GSC at the next meeting for a vote. (In the event that the regional co-chairs do not approve, the working group leadership could submit to the GSC for further consideration.)**  **This document and its estimates are only valid for a period of 3-6 months. If the project extends beyond 6 months, a new support document will need to be submitted with revised cost estimates.** | | | |
| **Working Group:** |  | | |
| **Submitter’s Name:** |  | **Date Submitted:** |  |
| **Purpose of Approval:** | BA analysis (includes mapping/identifying gaps)  Production of Gap Analysis Document/Generation of Extension Pack  Production of Recommended Practices Document  Production of Technical Specification Document  Other – Include details on the purpose(s) in the ‘Additional Notes’ section below. | | |
| **(GTC Input)**  **Proposed Resource(s):** | Lisa Taikitsadaporn  Jim Northey  Hanno Klein  Don Mendelson  Dean Kauffman | | |
| **Proposal Background:** | | | |
| **Description of Requirements – Include a detailed description of the requirements and activities needed. (e.g. working group attendance, specific analysis, deliverables):** | | | |
|  | | | |
| **Overall Objective– Include a brief description of the overall purpose of the working group initiative:** | | | |
|  | | | |
| **Projected Schedule for project (if applicable, include frequency of group meetings):** | | | |
| Begin date:  Proposal expiration Date: | | | |
| **(GTC Input) Projected technical support costs based on project requirements:** | | | |
|  | | | |
| **UPDATE: Additional technical support costs (Please use this section to identify additional costs not identified during original project scope.):** | | | |
|  | | | |
| **Additional Notes – Include any additional notes as needed. E.g.: “other” purposes for submitting document, “other” resources required to achieve deliverables** | | | |
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\*Approved Projects will be tracked within JIRA.